

**CITY OF NEW FLORENCE
REGULAR BOARD MEETING
June 9, 2014**

The Board of Aldermen for the City of New Florence met in regular session at 7:00 p.m. on June 9, 2014.

Present for roll call were:

Council Members Present

Mayor John Burroughs
Alderman Adrian Heichelbech
Alderman Corey Johnson
Alderman Steve Williams

Staff Present

City Administrator/Police Chief Dave Ingle
City Clerk Adell Jonas
Public Works Director Alan Weber
Accounts Clerk Amy Talbot
Attorney David Ferman

Alderman Andy Johnson was absent.

Visitors

Mike Sutherland from Booneslick Regional Planning
Vipin Bhatt from Americas Best Inn & Suites

Mayor Burroughs called the meeting to order.

CONSENT ITEMS: The consent items consisted of the May 12 regular and closed board meeting minutes and the claims. Clerk Jonas asked permission to add several new bills to the claims.

Motion:

Alderman Corey Johnson made a motion to accept the consent items with the addition to the claims. This was seconded by Alderman Heichelbech.

Vote:	Mayor John Burroughs	None
	Alderman Adrian Heichelbech	Aye
	Alderman Corey Johnson	Aye
	Alderman Steve Williams	Aye

The motion carries.

VISITOR COMMENTS: Mike Sutherland introduced himself as the new Executive Director for Booneslick Regional Planning. He gave an overview of the services BRP offers their members. There are three counties serviced by the Regional Planning Commission and 25 towns that are members.

Vipin Bhatt from Americas Best Inn & Suites presented a letter to the council members stating his opposition to the 5% hotel/motel tax. He asked for a reduction in the percentage. After considerable discussion, Attorney Ferman will do some research, but stated that it is his belief that it would have to be presented to the voters again at the reduced rate; that the Board of Aldermen could not override the "will of the people". Mr. Bhatt then asked about planned projects for the proceeds generated from this

tax. City Administrator Ingle stated that a steering committee was in the process of being formed and that he could not go into specifics at this time. A decision was tabled due to lack of motion.

At this time, Mayor Burroughs changed the order of the agenda to allow Parks and Recs and Economic Director Amy Talbot to present her reports so she could leave the meeting due to an activity in the park. Ms. Talbot called attention to the Parks schedule of upcoming events. Also addressed were needed repairs to the pavilion. Specifically, the pavilion needs a new roof and some new doors for the restrooms. City Administrator Ingle asked for approval of \$6,000.00 funding.

Motion:

Alderman Heichelbech made a motion to allow up to \$6,000 from general funds to create a \$6,000 Park Project Fund line item to make repairs at the park. This was seconded by Alderman Williams.

Vote: Mayor John Burroughs	None
Alderman Adrian Heichelbech	Aye
Alderman Corey Johnson	Aye
Alderman Steve Williams	Aye

The motion carries.

Under Economic Development, Ms. Talbot stated that they were looking at welcome signs and landscaping bids. She and CA Ingle will be meeting with MoDOT next week. They will need to get specifications from MoDOT and believe the rest will follow. Alderman Corey Johnson suggested that if it came to pass, the same font used on the signs should be considered for the water tower when it gets refurbished. Ms. Talbot stated that she had met with the owners of Junction Fuel to encourage them to relocate a business in the "Hardees" location.

Back to the Park, there needs to be some restructuring of the Parks checking account signees.

Motion:

Alderman Williams made a motion to put Amy Talbot, Parks Director, Adell Jonas, City Clerk, John Burroughs, Mayor and Corey Johnson, President of the Board as signees on the Park checking account and remove Steve Williams, Anne Jacobi and Debbie Williams as signees. This was seconded by Alderman Heichelbech.

Vote: Mayor John Burroughs	None
Alderman Adrian Heichelbech	Aye
Alderman Corey Johnson	Aye
Alderman Steve Williams	Aye

The motion carries.

Ms. Talbot then presented two contracts to Attorney Ferman for review. One was for Fun Flix for the movie night; the other for M&M Golf Carts for the Party in the Park.

Motion:

Alderman Heichelbech made a motion that upon approval of the language in the contracts by the city attorney, the two contracts are also approved by the Board of Alderman. Alderman Corey Johnson seconded the motion.

Vote: Mayor John Burroughs	None
Alderman Adrian Heichelbech	Aye
Alderman Corey Johnson	Aye
Alderman Steve Williams	Aye

The motion carries.

OLD BUSINESS:

There was no Old Business.

NEW BUSINESS:

Bill F1-2014 establishing a no smoking policy was read by caption. After discussion, it was decided that the bill needed some changes. Attorney Ferman is to make the changes and the bill will be presented again at the July meeting.

Bill F2-2014 Establishing Current Mileage Rates for Personal Vehicles used on City Business was read by caption.

Motion:

Alderman Corey Johnson made a motion to accept first reading, seconded by Alderman Heichelbech. Alderman Williams made the motion to waive the procedure for reading ordinances, seconded by Alderman Heichelbech. Bill F2-2014 was again read by caption and put to vote.

Vote: Mayor John Burroughs	None
Alderman Adrian Heichelbech	Aye
Alderman Corey Johnson	Aye
Alderman Steve Williams	Aye

The motion carries. Bill F2-2014 became **Ordinance F1-2014.**

Resolution 2014-05 amending the 2014-15 budget to allow for a Parks Fuel Allowance was read by caption.

Motion:

Alderman Williams made a motion to accept the resolution to allow the amendment to the budget, seconded by Alderman Corey Johnson.

Vote: Mayor John Burroughs	None
Alderman Adrian Heichelbech	Aye
Alderman Corey Johnson	Aye
Alderman Steve Williams	Aye

The motion carries.

Bulk water sales permit cost for water from hydrants was next discussed. Per City Code Section 705.140, the Mayor shall determine the charge for the permit. After discussion, the rate was set at \$100.00 per day by Mayor Burroughs.

Engineering Bid Review for Owner Supervised Plan was the final item under new business. There is a June 27 deadline for bid receipt for the refurbishing of the Franklin Street tower. To date, we have one bid received from McGuire Iron. If no other bids are received, or if this bid is the lowest, Administrator Ingle would like the Board to approve on June 28 in order to get the process started. There has been contact with DNR regarding an approval letter that was received several years ago with regards to our water system. Ingle stated that we need to start work to replace asbestos transit and galvanized lines. When it comes to looping, we would definitely have to have an engineer. Just replacing old 4" lines with new 4" lines shouldn't have to be engineered. Public Works Director Alan Weber is to make contact with DNR for permission to start digging up these old lines and replace with Schedule 40. CA Ingle asked for Board approval to go out for competitive bid for engineering services. DNR requires a minimum of three bids. He also wants to write the bid specs for the Owner Supervised Plan.

Missouri Rural Water Association (MRWA) has a computer module obtained through state bid for gps mapping that maps all city utilities. The cost of the program module is approximately \$1,200. The actual mapping could be done by MRWA for an approximate \$5,000 cost. Mike Sutherland from BRP stated that they also have GIS mapping available and the Regional Commission can also help with grant writing.

DEPARTMENTAL REPORTS:

Administration: City Administrator Ingle presented his report. He also presented a contract from Kenny Hales, CPA who has performed our prior two audits.

Motion:

Alderman Williams made the motion to retain Kenny Hales, CPA for our audit. This was seconded by Alderman Corey Johnson.

Vote:	Mayor John Burroughs	None
	Alderman Adrian Heichelbech	Aye
	Alderman Corey Johnson	Aye
	Alderman Steve Williams	Aye

The motion carries, and Mayor Burroughs will sign the contract.

Police: Chief Ingle presented his report. He commented on several notable calls, a drug arrest, an assault 1st degree, a report of child molestation and a report of rape. These cases are going through the Montgomery County Prosecutors office and the special victims unit at the state level. The New Florence Police Department has been busy with day to day operations. They have been serving property maintenance warrants. Three were served last week, one was done today and two more are pending.

City Clerk: Clerk Jonas presented her report. She mentioned that MRWA is sponsoring some training for elected boards, etc. The training is free. Public Works Director Alan Weber stated that the city would also earn points with DNR for consideration of grant programs for participation. She stated that MOPERM had settled with the claimant on the liability for damages to her vehicle. She also mentioned

that she had received the Consumer Confidence Report for our water system that our citizens have to be advised of by July 1. She intends to place stickers on the utility bills telling consumers how to access the website for the information. It has also been posted on the City's website.

Public Works: Director Weber presented his report. He stated that the lagoon was currently at 11.5". They had run the pivot for 12 days.

Legal: Attorney Ferman mentioned that the safe had been removed.

At this time, Alderman Williams made the motion to go to closed session. Alderman Corey Johnson seconded his motion.

Vote:	Mayor John Burroughs	None
	Alderman Adrian Heichelbech	Aye
	Alderman Corey Johnson	Aye
	Alderman Steve Williams	Aye

The motion carries.

Upon return from closed session where no motions were made or votes taken, Alderman Corey Johnson made a motion to adjourn. Alderman Williams seconded the motion.

Vote:	Mayor John Burroughs	None
	Alderman Adrian Heichelbech	Aye
	Alderman Corey Johnson	Aye
	Alderman Steve Williams	Aye

The motion carries and the meeting adjourned.

Adell Jonas, City Clerk

John Burroughs, Mayor